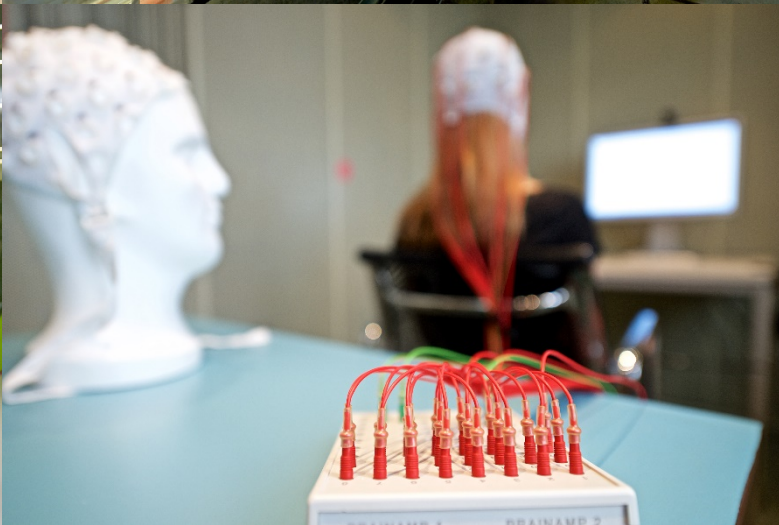


# GUIDEBOOK FOR INCOMING STUDENTS

DEPARTMENT OF PSYCHOLOGY



# GUIDEBOOK FOR INCOMING STUDENTS

## DEPARTMENT OF PSYCHOLOGY

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# I. IMPORTANT DATES

## Semester Dates

Please keep important semester dates in mind: the duration of the courses, holidays, lecture-free periods and the re-registration deadlines:

- [Semester dates](#) (courses and lecture-free periods)

## Orientation Programmes

For new international students, the dates for the orientation courses before the semester start are also important.

- [Orientation Programmes for New International Students](#)

## Exam Registration Periods in ZEuS

Students do not have to register to participate in Psychology *lectures*. However, all students including incoming exchange students have to register online for the Psychology *lecture exams* themselves. Typically, registration for exams is during the semester. Registration periods for Psychology exams for the lectures in ZEuS are as follows:

- Summer Semester 01.06. – 30.06.
- Winter Semester 01.01. – 31.01.

These specifics are also mentioned in the commentary section of the course description in our online course catalogue ZEuS.

Please note: The exam registration periods are different for each department:

- [Exam Registration Periods in ZEuS](#)

## Exam Dates Department of Psychology

If you are attending lectures be aware that most exams take place in the three weeks after the lecture period ends. The exam dates will be announced during the semester.

- [Exam Dates Department of Psychology](#)



## II. HOW TO PICK YOUR SEMINARS WITHIN THE DEPARTMENT OF PSYCHOLOGY

### Step 1: Check the Syllabus

To check out the course offer, have a look at the university course catalogue on [ZEuS](#). Please make sure that the **correct semester** is selected (→ [screenshot](#))!



We provide **further information** on how to choose your courses on our [website](#).

### Step 2: Select your Study Programme

Click on [Bachelor Programmes - Major Subject of Study](#) or [Master Programmes](#) and then the subsection [Psychology](#) (→ [screenshot](#)).

- Bachelor courses are for Bachelor students and Master courses for Master students.
- However, it is possible for Bachelor students to also choose Master courses. But you need to be at least in your 5th Bachelor semester to do so.
- Currently the University of Konstanz offers a new 3-year Bachelor Programme of Psychology and a 4-year Bachelor Programme. International Students are welcome to choose courses of both programmes.

### Step 3: Check the Courses

The study programmes in Psychology are divided up into various modules (Module) which consist of different [lectures](#), [seminars](#) and [tutorials](#) belonging to the same thematic field. When you click on the different modules you will be directed to all courses of that module. To get detailed information about a course, click on the course. You will find all available information there (→ [screenshot](#)).

- You can find the appointments and the teaching hours under [Appointments and Rooms](#).
- **Credit requirements** (paper, exam, presentation etc.) and the **amount of credits** you will receive for the course are also listed on the course sheet.

Please **contact the lecturer** directly if you need further information about the course, after viewing the content in the course catalogue ZEuS.

In general, all listed courses are open to you. **Please note** only courses which are listed under the module [Courses in English](#) are taught in English (→ [screenshot](#)). **All other courses will be taught in German!**

To participate in courses taught in **German**, you need to have sufficient command of the German language (minimum **Level B2**). Please reflect honestly on your skills and ask yourself whether you are able to follow a course held in German.

Please also consider the following:

- You can take German language courses in addition to your studies or prior to your semester.

- Some of the courses taught in German also use English material and you can generally write English answers to German questions in tests and exams. But beware, the questions are in German!
- It is often possible to give presentations in English or to write assignments in English. However, we only recommend that students attend courses in German if they have a sufficient level of German to be able to follow the course content.

Please discuss this information beforehand with your examiner by contacting him/her via email.

Be aware: Multiple Choice exams can be tricky.



The University of Konstanz **DOES NOT** set requirements for course selection or the number of courses to be completed. Please consult your home university's academic regulations and requirements when choosing courses.

### Screenshot of the Course Overview

#### Show university course catalogue

University course catalogue for Winter Semester 2021/22

Semester Winter Semester 2021/22

Please make sure the current semester is selected!

#### Course catalogue

Course Catalogue Winter 2021/22

- Permanent Link to course catalogue
- + Library study spaces
- + Bookable study places for learning groups
- + Bachelor Programmes - Major Subject of Study
- + Bachelor Programmes - Minor Area of Study
- + Master Programmes

- + Molecular Material Science (82034H)
- + Motor Neurorehabilitation (84249H)
- + Nanoscience (82994H)
- + Philosophy (82127H)
- + Physics (82128H)
- + Politics and Public Administration (82176H)
- + Psychology (82132H)

### Screenshot of the Course Overview Bachelor Programmes Psychology

- Psychology (82132H)
- + Bachelor's degree Psychology major PO 2012 (three-year-programme)
- + Bachelor's degree Psychology major PO 2012 (four-year-programme)
- + Introductory Events of the Department of Psychology
- + Courses in English (Bachelor)
- Forensic Psychology Certificate
- + Extracurricular Courses

### Example Screenshot of the Course Overview “Courses in English” Bachelor Programme Psychology

**Courses in English (Bachelor)**

- PSY-14470 - Brain and Nervous System: Development, Evolution and Repair - Seminar
- PSY-14270 - Stress and psychosis - Seminar
- PSY-10094 - Statistics 1 - Lecture/Exercise
- PSY-15650 - Create Internet-based experiments, conduct Big Data research, write article
- PSY-15770 - Cross-cultural Psychology of Health and Illness - Seminar
- PSY-15920 - Seminar Online Assessment - Seminar
- PSY-15710 - Current research topics in clinical psychology and neuropsychology - Seminar
- PSY-15680 - The Social Neuroscience of Empathy - Block Seminar
- PSY-15670 - Experimentation in Psychology - Seminar
- PSY-16150 - Seminar on social learning, collective behaviour, and cultural evolution - Seminar
- PSY-15150 - Data Science for Psychologists - Seminar
- PSY-16130 - Programming online assessments in personality and differential psychology

---

**Courses in English (Bachelor)**

- PSY-14470 - Brain and Nervous System: Development, Evolution and Repair - Seminar
  - Brain and Nervous System: Development, Evolution and Repair - 1. Parallel group

### Example Screenshot of a Courses Sheet

are here: [Home](#) > [Courses](#) > [Show university course catalogue](#)

**Detail view**

Brain and Nervous System: Development, Evolution and Repair | PSY-14470 | Course

Back [Link](#)

Term: Wintersemester 2020/21

Basic data | Appointments and Rooms | University course catalogue | Linked examinations | Modules / Courses of study

<b>Title</b>	Brain and Nervous System: Development, Evolution and Repair	<b>Course type</b>	Seminar
<b>Short text</b>	Brain and Nervous System: Development, Evolution and Repair	<b>Frequency of offer</b>	At irregular intervals
<b>Long text</b>	Brain and Nervous System: Development, Evolution and Repair	<b>ILIAS / EvaSys</b>	ILIAS, EvaSys
<b>Number</b>	PSY-14470	<b>Weekly teaching hours (SWS)</b>	2.0
<b>Organisational unit</b>	<ul style="list-style-type: none"> <li>WG Pruessner (Klinische Neuropsychologie) (person responsible)</li> <li>Department of Psychology (Veranstalter)</li> </ul>	<b>Periods</b>	<ul style="list-style-type: none"> <li>Belegungsfrist from 25.09.2020 00:00:00 to future</li> <li>Belegungsfrist from 02.10.2020 00:00:00 to future</li> <li>Belegfrist Restplatz from 16.10.2020 00:00:00 to future</li> <li>Abmeldefrist from 05.11.2020 09:00:00 to future</li> </ul>

**Expected examination / course performance**

ECTS	Art (Type of event)	Form (Form of examination)	Bemerkung (Comment)	Prüfungsnummer (Examination-Number)
4	Seminar	Class attendance and presentation		PSY-14470

**Comment**

Attention: Students of Biological Sciences please apply for the course via Frau Prof. Dr. Stürmer (claudia.stuermer@uni-konstanz.de) or Herr Prof. Dr. Prüssner (jens.pruessner@uni-konstanz.de).

**Contents**

This course consists of lectures (first half of semester) and student seminars (second half of semester). Lectures present basics of nervous system structure and function, molecular and cellular aspects of brain development and evolution, as well as repair after injury. The seminars will focus on nervous system disorders (depression, schizophrenia, hydrocephalus, trisomy 21, autism). The lectures explain the structure, function and development of the neuron, brain, synapses, reflexes, sensory system, topography, parallel processing, visual system and vision, ocular dominance columns, color vision, language, and split brain. in Zusammenarbeit mit dem Fachbereich Biologie

**Learning objectives**

Students acquire insights into structure and function of the brain in lectures and report on publications which identify genetic and molecular parameters of neurological/psychological disorders.



### Step 4: Timetable

Note down the **Psychology SEMINARS** you have chosen in a timetable and check, if they **do not collide**.

### Step 5: Fill out Excel Sheet


Once you have found Psychology seminars you are interested in, please list them in the attached **Excel sheet** “[Your List of Seminars at the Department of Psychology.xlsx](#)” with all the required information and send us the completed sheet. Last handing-in date is the date announced in the email.

**We will sign you up for your seminars and the corresponding exams / assessments!**

Once you send us your **FINAL SEMINAR CHOICE** with the Excel sheet – your course choice is made. Unfortunately, it will not be possible to change your choice after the date announced in the email.

### Example Screenshot of the Excel Sheet

	A	B	C	D	E	F	G	H
1								
2	Your Name			enter your name here				
3								
4	Lecture No.	Name of Lecture	Lecturer/Teacher	Course taught in English (E) or German (G)	Credits			
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15				Total sum of credits	0			
16								
17								
18								



**IMPORTANT:** We can only sign you up for seminars of the Psychology Department using this process. In case you want to take courses from other departments (including German Language courses) the sign-up process is different – please see [section III](#) for more details.

In case you have problems, feel free to contact us any time, we are happy to assist you during the process!

**You are done for now, congratulations!** Do not worry about anything else. Once we receive your Excel sheet, we will sign you up for your seminars! You do not have to register via ZEuS for the seminars and it is not necessary to register for lecture exams via ZEuS right away. You will have to register for lecture exams later during the semester independently (typically: WiSe 01.01. – 31.01., SuSe 01.06. – 31.06.).

### Information for Students from other Departments

Exchange students can generally attend any course in any department. Exceptions may include courses that require previous knowledge or prerequisites, course with limited space or courses that are reserved for students from a specific study programme.

As all the seminars of the Department of Psychology require prior knowledge and there are only a limited number of seminar places available it is **not** possible for students from other disciplines to attend Psychology seminars.

### FAQs

– **What is a lecture?**

Lectures (“Vorlesungen”) entail teaching in large groups. At the end of the lecture period, you will be assessed by means of a final written examination at the University of Konstanz. You don’t need to register for a lecture, only for the exam.

– **What is a seminar?**

Seminars (“Seminare”) entail student-centred teaching and active learning in smaller group sessions. Regular class attendance is one of the prerequisites for passing a seminar. You might be asked to hold presentations on a given topic and/or to hand in homework and seminar theses. Seminar places are limited and therefore require a registration. As an incoming student of the Department of Psychology you don’t need to register yourself for the seminar, we will do that for you.

– **What are tutorials?**

Tutorials (“Übungen”) provide a platform for discussions of exercises and case studies. They usually accompany lectures.

– **What is the ZfP / ZPR?**

This is the local psychiatry which is **NOT** on Campus. Please always check the room noted in ZEuS (e.g. “ZfP 14 Seminarraum 1 Haus 22 EG”). Keep in mind not to choose courses in the slot immediately before or after the course at the ZfP. You need ca. 30 min by bike from the University of Konstanz to ZfP.

– **What is a block seminar?**

A block seminar is a compact seminar held on only a few days. Block seminars require attendance only on the assigned dates. Preparation can be more intensive than for weekly seminars (e.g. presentation and essay).

– **What are online courses?**

Online courses take place on online platforms such as Zoom or BigBlueBotton. You will find information on how the online seminar will be organized in the commentary section in ZEuS or the lecturer will inform you before the start of the seminar via mail. Usually there will be presentations and discussions.

### III. COURSES OUTSIDE THE DEPARTMENT OF PSYCHOLOGY

#### Courses of other Departments

As an exchange student you can choose from the **entire range of courses offered by our university**, including courses from other departments. Exceptions may include courses that require previous knowledge or pre-requisites, course with limited space or courses that are reserved for students from a specific study programme. Please note the target group of the respective courses.

Each department has a different process for assigning students to courses. If you are interested in a course offered by another department, please contact the responsible Erasmus Coordinator of that department and have a look at the Incoming Student Guide.

#### Language Courses

The **Language Institute (Sprachlehrinstitut or SLI)** is responsible for all practical modern language courses at the University of Konstanz. It offers a wide range of language courses; as well as the most commonly taught languages - English, French and Spanish - you can also choose from up to 15 other languages. The language courses can be found on ZEuS ([→ screenshot](#)).

Please visit the website of the [SLI](#) for more information regarding the [course offers](#) and [registration processes](#). If you have any questions regarding the courses, please contact [Karolin Wurster](#).

#### Transferrable Skills

The **Centre for Transferable Skills (SQ-Zentrum)** constitutes a central, interdisciplinary university institution. They coordinate various courses and events on “interdisciplinary professional qualifications” and, to that end, recruit (mostly external) experts from industry and businesses to teach students practice-oriented and professionally relevant skills.

The course offers can be found on ZEuS ([→screenshot](#)). The registration usually also takes place via ZEuS. For more information regarding the [registration](#) processes, please visit their website.

If you have any questions regarding the courses, please contact [sq@uni-konstanz.de](mailto:sq@uni-konstanz.de).

#### Exam Registration Periods in ZEuS - all departments

On this website you will find the registration, change and withdraw periods. Use the ZEuS planning tool or ask your course instructor to find out which exams you need to register for.

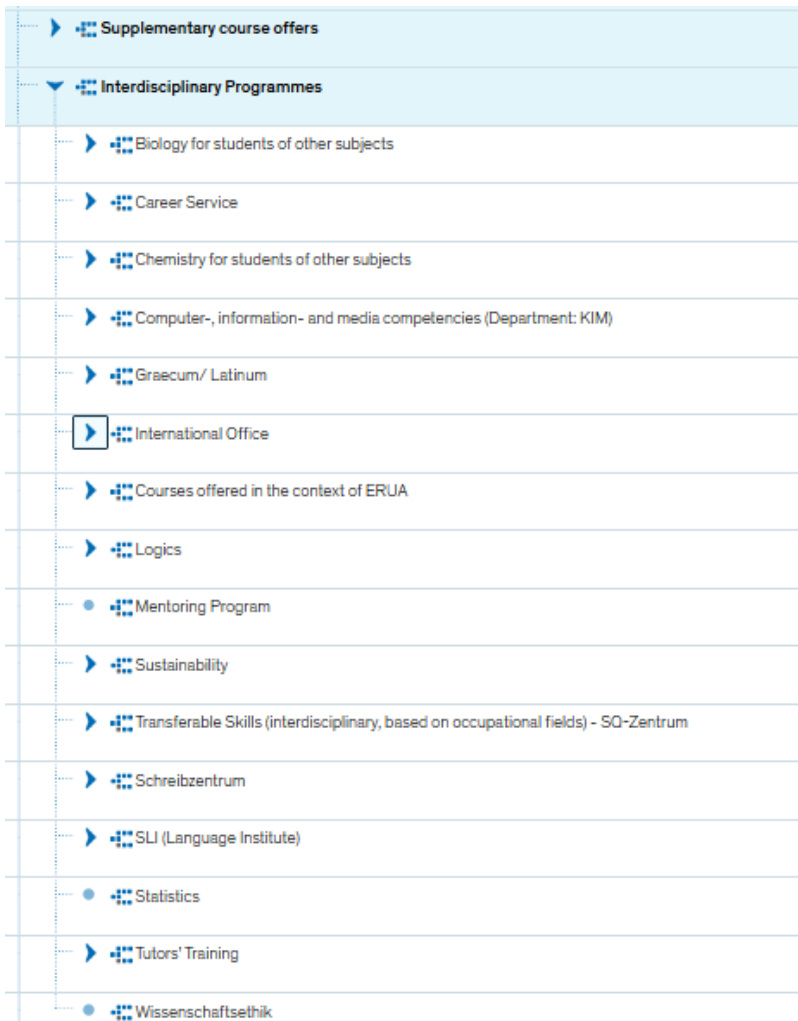
## International Office Courses

The International Office also offers courses covering cultural and historic aspects of Germany and Europe. These courses can be found in ZEuS as well (→ [screenshot](#)).

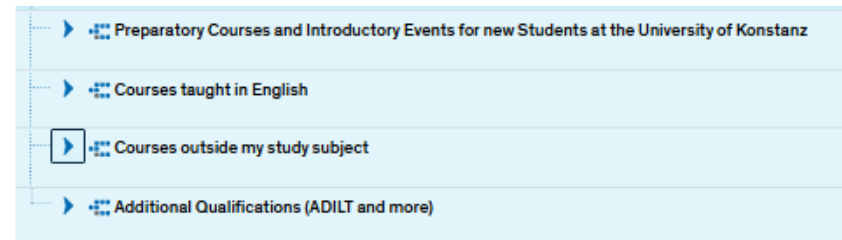
Registration for participation in the course offer is made in ZEuS.

If you have any questions regarding the courses, please contact [international.transcripts@uni-konstanz.de](mailto:international.transcripts@uni-konstanz.de).

## Interdisciplinary Programmes



- ▶ Supplementary course offers
- ▼ Interdisciplinary Programmes
  - ▶ Biology for students of other subjects
  - ▶ Career Service
  - ▶ Chemistry for students of other subjects
  - ▶ Computer-, information- and media competencies (Department: KIM)
  - ▶ Graecum/ Latinum
  - ▶ International Office
  - ▶ Courses offered in the context of ERUA
  - ▶ Logics
  - Mentoring Program
  - ▶ Sustainability
  - ▶ Transferable Skills (interdisciplinary, based on occupational fields) - SQ-Zentrum
  - ▶ Schreibzentrum
  - ▶ SLI (Language Institute)
  - Statistics
  - ▶ Tutors' Training
  - Wissenschaftsethik



- ▶ Preparatory Courses and Introductory Events for new Students at the University of Konstanz
- ▶ Courses taught in English
- ▶ Courses outside my study subject
- ▶ Additional Qualifications (ADILT and more)

## IV. ILIAS

### What is ILIAS?

ILIAS is the e-learning platform of the University of Konstanz. Electronic learning material from all departments and other institutions of the university is provided on this platform. While access to some courses is available to everyone, for all other courses you have to login with your university account.

### How do I activate my ILIAS?

**Please activate your ILIAS asap** using this [link](#). To do so you need your institutional login information (your @uni-konstanz.de e-mail address and the corresponding password).

### Why is ILIAS useful?

After you have logged in for the first time, your ILIAS account is activated. Then our technical support can give you access to the corresponding "virtual rooms" of the classes you will attend during your studies at the University of Konstanz.

ILIAS is really convenient, especially for teachers to contact their students, because your institutional e-mail address is linked to ILIAS. Therefore, it is important that your name is registered there, so that you will receive information about your classes.

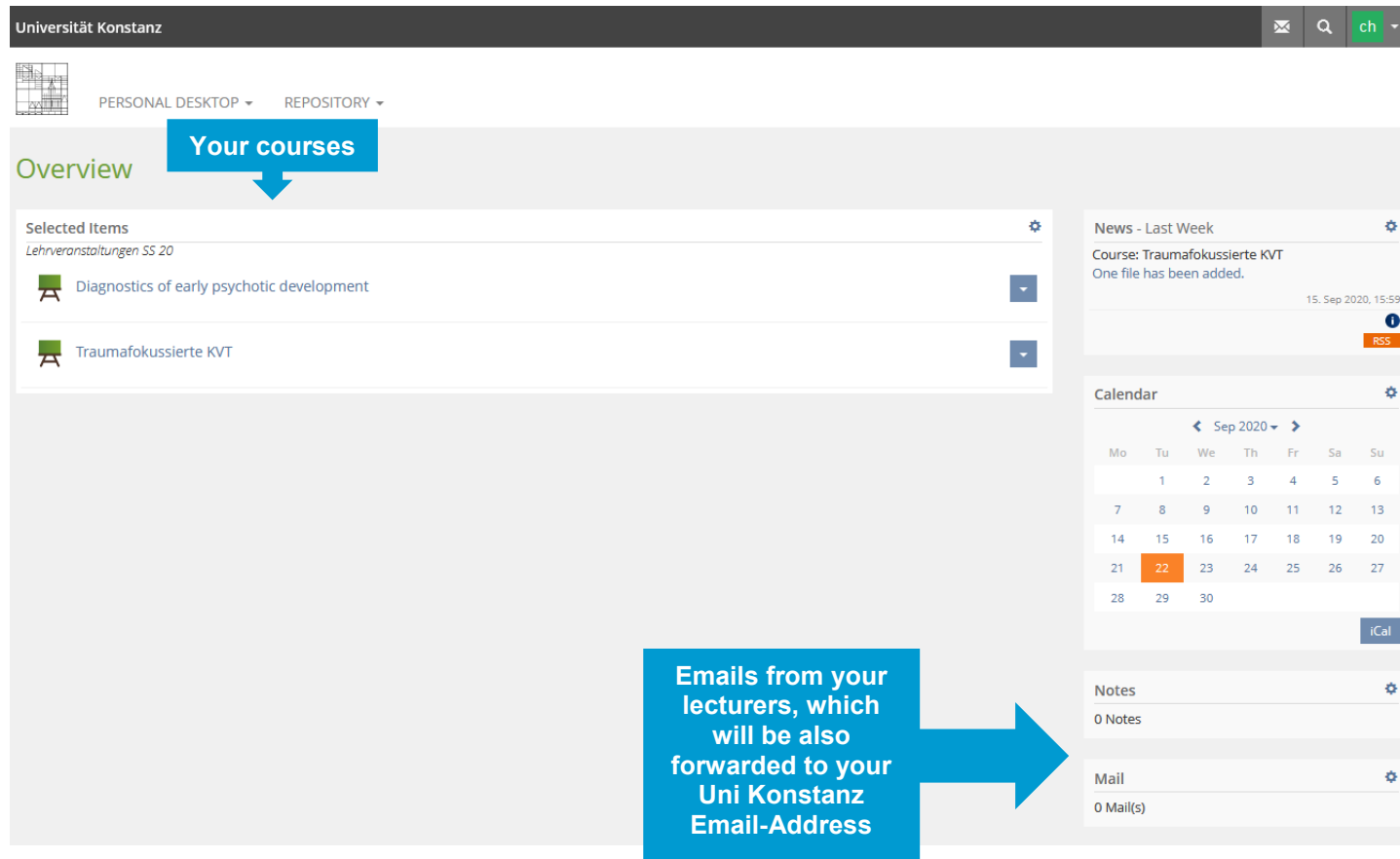
The following two pages roughly show you the **main surfaces of the programme**, your [personal desktop](#) and what the [surface of a course](#) looks like.

ILIAS is pretty straight forward, in case of problems/questions contact the **help service**: [ilias-support@uni-konstanz.de](mailto:ilias-support@uni-konstanz.de)

### How can I deregister from a course in ILIAS?

If you decide to drop a course in the withdrawal period (the first two weeks of the semester) we will deregister you in ZEuS. However, you need to deregister yourself from the corresponding ILIAS course. To do that please click on the arrow next to the course title and then click on "Unsubscribe from Course" ([→ screenshot](#)).

## The ILIAS Surface “Personal Desktop”



The screenshot shows the ILIAS Personal Desktop interface. At the top, there is a dark navigation bar with the text "Universität Konstanz" on the left and icons for mail, search, and a language dropdown set to "ch". Below this, there are two tabs: "PERSONAL DESKTOP" (selected) and "REPOSITORY". The main content area is titled "Overview" and features a blue callout box with the text "Your courses" and a downward-pointing arrow. Under "Selected Items", there is a list of courses: "Lehrveranstaltungen SS 20" (with a gear icon), "Diagnostics of early psychotic development" (with a dropdown arrow), and "Traumafokussierte KVT" (with a dropdown arrow). On the right side, there are several widgets: "News - Last Week" (with a gear icon) showing a message about a file added to the "Course: Traumafokussierte KVT" on 15. Sep 2020, 15:59, with an RSS icon; "Calendar" (with a gear icon) showing a calendar for September 2020 with the 22nd highlighted in orange and an iCal icon; "Notes" (with a gear icon) showing "0 Notes"; and "Mail" (with a gear icon) showing "0 Mail(s)". A blue callout box with the text "Emails from your lecturers, which will be also forwarded to your Uni Konstanz Email-Address" and a rightward-pointing arrow is positioned over the bottom right of the interface.

## When you click on one of your courses

Repository » Faculty of Sciences » Psychology » Lehrveranstaltungen SS 20 » Diagnostics of early psychotic development

**Diagnostics of early psychotic development** Actions ▾

Content

**Content of the course: readings, presentations, literature**

**When you are asked to upload an assignment.**

CONTENT

- ARMS cases for rating  
pdf 3.7 MB 22. May 2020, 11:09 Page Count: 13
- ARMS examples  
pdf 624.7 KB 22. May 2020, 11:09 Page Count: 3

Add New Item ▾

Calendar

Mo	Tu	We	Th	Fr	Sa	Su
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

## How to unsubscribe from a course in ILIAS

Overview

Selected Items Lehrveranstaltungen SS 21

- ★ Berufsperspektiven für Psycholog\*innen
- Fallbasierte Diagnostik und Therapieplanung**
- Strukturiertes Klinisches Interview für DSM-5

Unsubscribe from Course

Info

Remove from Desktop

News - Last Week 0 News Item(s) RSS

Calendar

Mo	Tu	We	Th	Fr	Sa	Su
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25

## V. ZEUS

### What is ZEuS?

The University of Konstanz's [ZEuS portal](#) - the central enrolment and study information system - provides you with a wide range of options for planning and organising your studies! You will find a short overview about ZEuS in this guidebook. For more details and further information, in short videos click here "[ZEuS Infos for Freshers](#)".

### The Wiki - Guide to ZEuS

The contents of this [wiki](#) will help you use ZEuS to manage your studies and teaching responsibilities competently and efficiently.

### Login

Your username for the [login to ZEuS](#) usually is your *firstname.lastname*. If you have a common name, there is a chance you will also find a number in your username, for example *firstname.2.lastname*.

With your data control sheet, you receive your initial password. After you first log in you are able to choose your own password. If you ever forget it, please send a mail with the request for a new password and a copy of your ID or passport to [support@uni-konstanz.de](mailto:support@uni-konstanz.de).

### What can I use ZEuS for?

ZEuS is the central system for enrolment, study information and study management at the University of Konstanz. In ZEuS you can, for example:

- access the **course catalogue**
- access your personal **planning tool**
- **register** for courses and [exams](#)
- compile your **class schedule** and export it (iCal, pdf)
- manage your **personal details**
- print **official documents**
- **apply** for another study programme at the University of Konstanz (e.g. master's programme or doctoral studies).

### FAQs

Find the most frequently asked questions and answers about using the ZEuS portal for students [here](#).



## VI. REGISTER EXAMS IN ZEUS

The following pages will show you how to register (and withdraw) for your exams of lectures (★ yellow star) in ZEuS!



Instructions are also available on [ZEuS Wiki](#).

On ZEuS you register your lecture exams to receive credits and grades for them. This is really important, because **only the exams registered will appear on your Transcript of Records in the end!**

Students do not have to register to participate in Psychology lectures. However, all students including incoming exchange students have to register online for the lecture exams themselves.

### Registration period

Typically, the registration periods for the exams for the lectures in ZEuS are during the semester.

- Summer Semester 01.06. – 30.06.
- Winter Semester 01.01. – 31.01.

These specifics are also mentioned in the commentary section of the course description on ZEuS.


It is only possible to register for exams within the given time period! This means you cannot register for examinations earlier than the period and if it is too late, well than you are too late. You will not be able to take the exam or earn any ECTS-Credits for the course.

Please note that withdrawal from exams is also only possible during this time period.

This is the registration period for **Psychology exams only!** In case you also have classes from other faculties or language courses, please check with the Erasmus Coordinator from the other faculty department and the language course department and ask about their registration period or check this website. For each field of study the Departmental Student Advisory Service and Examination Offices are able provide you with helpful guidance. Make sure that you also register all your other exams in the corresponding registration period.

### Step 1: Log in to ZEuS

<https://zeus.uni-konstanz.de> | *firstname.lastname* | password of your university account



International exchange students are especially welcome to take the exam “**Introduction to Neuropsychology (PSY-11700)**”.



## Step 2: Generate a TAN List

For your exam registration a TAN is required. You will get your TAN from your individual TAN List. To generate this TAN List please follow the steps below. Instructions are also available on **ZEuS Wiki** ([Exam registration using a TAN](#)) or in this [video](#).

1. To generate your **initial TAN list**, open the PDF document [Authorization for the initial TAN list generation](#) in the [Reports](#) section. It contains the generation numbers. Note the numbers - including the sequence (= number in column 1).

If you have already used up a TAN list and wish to print a **successor list**, this step isn't necessary - the PDF document then doesn't contain any numbers.

2. In the [Actions](#) section you can find the [activate new TAN-List](#) link - click on it to generate an initial and all successor lists.
3. You will be requested to enter a number:
  - In case of an **initial TAN list** the corresponding generation number you noted before is meant.
  - In case of every **successor TAN list** use the requested TAN number of your present list. If you have lost it, please contact the [ZEuS support](#).

Enter the corresponding number and confirm your entry with [OK](#).

4. In the [Actions](#) section now you can find a link which provides you a **PDF document with a TAN list** to print out instead of the link mentioned above.



In case of generation of your initial TAN list: You must **immediately** use this link for printout!  
This link for TAN list printout as well as the generation numbers are both **available only for 20 minutes** for security reasons!

It is also possible to print a valid TAN list at the SB terminal in the SSZ. For this you only need your Uni Card with barcode, as well as your Email password. Further instructions are available on-site.

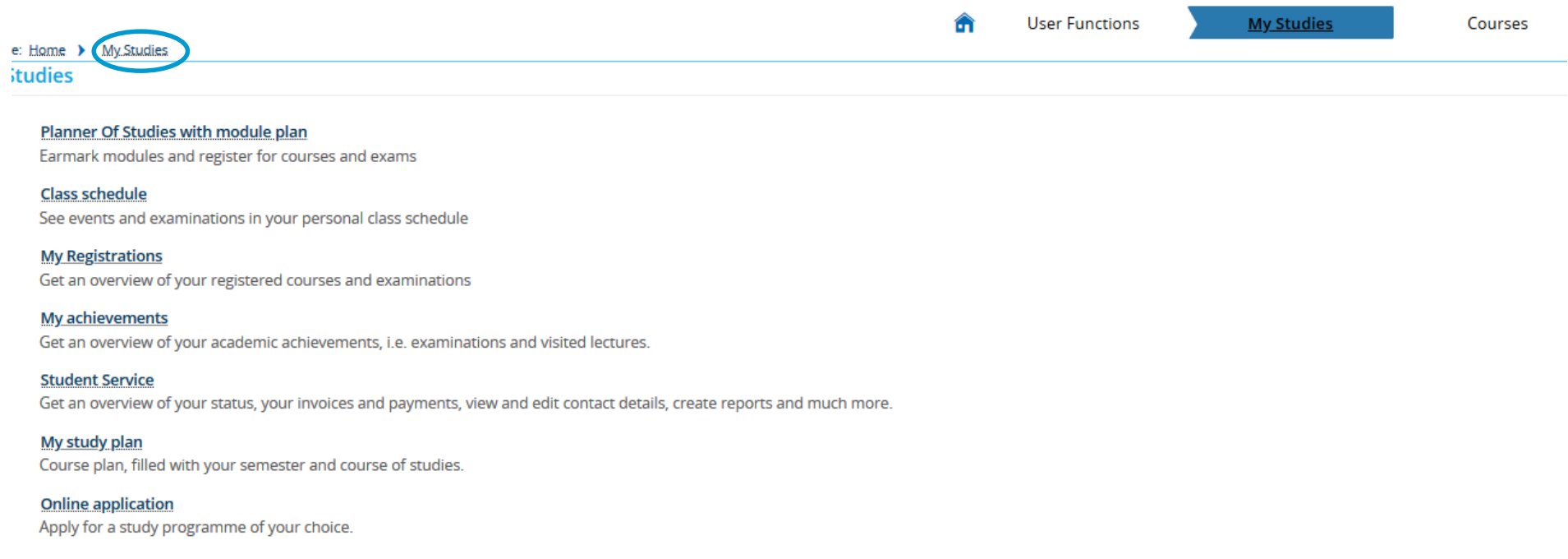
Please note registration numbers (TAN) can only be used once. Once that number is used the best is to cross it out.



If you cannot generate a TAN List, please contact the ZEuS support team (Campus Management) immediately by email:  
[zeus-support@uni-konstanz.de](mailto:zeus-support@uni-konstanz.de)

## Step 3: Register your Exams

### 1. Click on [My Studies](#)



e: Home > [My Studies](#)

[My Studies](#)

---

**Planner Of Studies with module plan**  
Earmark modules and register for courses and exams

**Class schedule**  
See events and examinations in your personal class schedule

**My Registrations**  
Get an overview of your registered courses and examinations

**My achievements**  
Get an overview of your academic achievements, i.e. examinations and visited lectures.

**Student Service**  
Get an overview of your status, your invoices and payments, view and edit contact details, create reports and much more.

**My study plan**  
Course plan, filled with your semester and course of studies.

**Online application**  
Apply for a study programme of your choice.

2. Click on [Planner of Studies with module plan](#), then click on [Department of Psychology](#)

are here: [Home](#) > [My Studies](#) > [Planner Of Studies with module plan](#)

**Planner Of Studies with module plan Erasmus Psychologie H (unbekannt)**

[Show module plan](#) [Print view](#)

Study programme semester: 1. Events: Winter semester 2019

Search the examination regulations

Examination regulations structure - 1. Subject related Semester	Actions
<ul style="list-style-type: none"> <li>PO für die Zuordnung fachübergreifender Leistungen</li> </ul>	
<ul style="list-style-type: none"> <li>88110 - Department of Mathematics and Statistics Angebot des Fachbereichs Mathematik und Statistik für fachfremde Studierende</li> </ul>	<a href="#">Show structure</a>
<ul style="list-style-type: none"> <li>88120 - Department of Computer and Information Science Angebot des Fachbereichs Informatik und Informationswissenschaft für fachfremde Studierende</li> </ul>	<a href="#">Show structure</a>
<ul style="list-style-type: none"> <li>88130 - Department of Physics Angebot des Fachbereichs Physik für fachfremde Studierende</li> </ul>	<a href="#">Show structure</a>
<ul style="list-style-type: none"> <li>88140 - Department of Chemistry Angebot des Fachbereichs Chemie für fachfremde Studierende</li> </ul>	<a href="#">Show structure</a>
<ul style="list-style-type: none"> <li>88150 - Department of Biology Angebot des Fachbereichs Biologie für fachfremde Studierende</li> </ul>	<a href="#">Show structure</a>
<ul style="list-style-type: none"> <li><b>88160 - Department of Psychology Angebot des Fachbereichs Psychologie für fachfremde Studierende</b></li> </ul>	<a href="#">Show structure</a>

are here: [Home](#) > [My Studies](#) > [Planner Of Studies with module plan](#)

**Planner Of Studies with module plan Department of Psychology**

[Back to the Planner Of Studies](#) [Print view](#)

Events: Summer semester 2020

Search in Electives

« 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 »

Search result: 214 records | Showing page 12 of 22 | Row count (M)

Structure of the elective	Actions	Status
PSY-10105 - Methodology 2 - compulsory - 5.0 Credits		
PSY-10125 - Empiricism Lab 2 - compulsory - 3.0 Credits		
PSY-10135 - Psychological Assessment, introduction - compulsory - 8.0 Credits		
PSY-10062 - Perception and Cognition - compulsory - 8.0 Credits		
PSY-11840 - Psychology of art and aesthetics - core elective - 4.0 Credits		
PSY-14100 - Forensic evaluation of criminal responsibility - core elective - 4.0 Credits		
PSY-14090 - Threat management - core elective - 4.0 Credits		
PSY-11900 - Systemic therapy / Family therapy - core elective - 4.0 Credits		
PSY-11960 - violence risk assessment - core elective - 4.0 Credits		
PSY-14240 - Seminar on social psychology, fundamentals of decision - core elective - 3.0 Credits		

3. Change the semester to All. Click on the + to open the modules. Search for the exam you want to register.

You are here: [Home](#) > [My Studies](#) > [Planner Of Studies with module plan](#)

### Planner Of Studies with module plan BA Psychologie H (PO 2012)

[Show module plan](#) [Print view](#)

Study programme semester: **All**    Events: **Summer semester**

Please make sure to select the current semester!

Change the semester to all

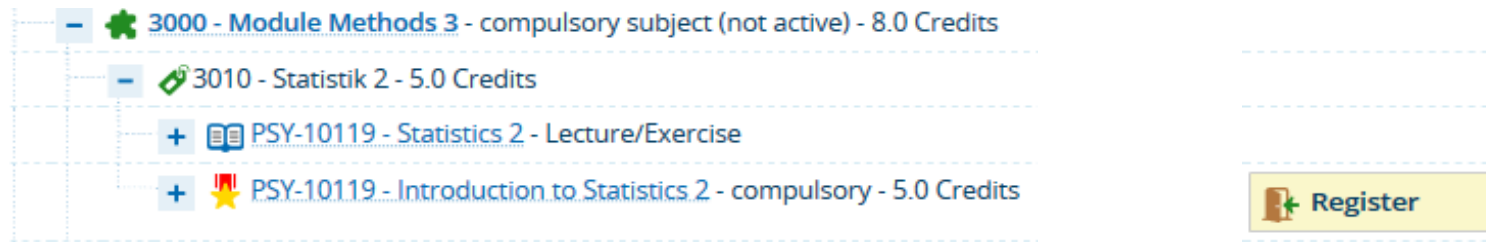
Search for the exam you want to register in the modules

Click on + to open

#### Examination regulations structure - 3. Subject related Semester

- Bachelor's degree Psychology major PO 2012
  - +** 2000 - Basismodule
  - +** 4000 - Allgemeine Aufbaumodule
  - +** 5000 - Aufbaumodule in den Anwendungszweigen
  - +** 8901 - Research, Presentation - compulsory subject (not active) - 30.0 Credits
- Courses in English (Bachelor)
  - Multi-connected Elements:
  - Statistics 1
  - Children and Youth with Exceptionalities (english)
  - Create Internet-based experiments, conduct Big Data research, write articles

4. Click on [register](#)



The screenshot shows a list of modules in a planner interface:

- **3000 - Module Methods 3** - compulsory subject (not active) - 8.0 Credits
- **3010 - Statistik 2** - 5.0 Credits
- + **PSY-10119 - Statistics 2** - Lecture/Exercise
- + **PSY-10119 - Introduction to Statistics 2** - compulsory - 5.0 Credits

On the right side, there is a yellow button with a book icon and a plus sign, labeled **Register**.

5. Click on [I accept](#) and [next](#)

You are here: [Home](#) > [My Studies](#) > [Planner Of Studies with module plan](#)

**Planner Of Studies with module plan**

Important information for registration/cancellation. Please read carefully!  
 Die Belegung von Veranstaltungen oder die Anmeldung zu Prüfungen in ZEuS ist ein verbindliches Verfahren. Fachspezifische Fristen sowie An- und Abmeldemodalitäten sind zu beachten. Informationen hierzu finden Sie  
 - im Bemerkungsfeld der Veranstaltung oder Prüfung  
 - auf der Website Ihres Fachbereiches oder bei Ihrer zuständigen Fachstudienberatung  
 - im Prüfungssekretariat und  
 - allgemein im ZEuS Wiki.

I accept

[Next](#) [Cancel](#)

6. Click on [register](#) again

You are here: [Home](#) > [My Studies](#) > [Planner Of Studies with module plan](#)

**Planner Of Studies with module plan**

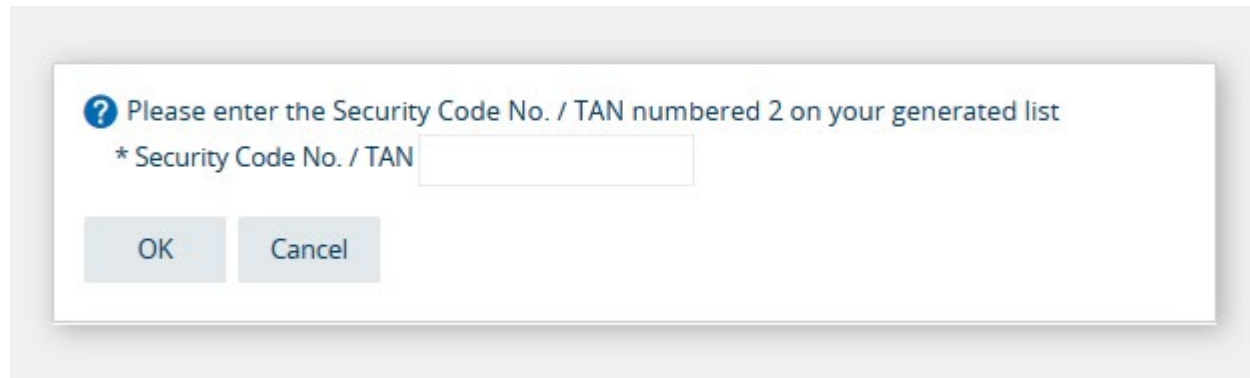
**PSY-10119: Introduction to Statistics 2**

Achievement will be attributed to: Statistik 2 (Nr=3010) - Modul 9: Methoden 3 (Nr=3000) - Basismodule (Nr=2000) - Vorläufig  
 Allg. Prüfungsanmeldung:  
 The general registration period lasts from 01.01.2020 / 00:00 to 31.01.2020 / 23:59

Actions & messages	Dates & Rooms
	<b>Statistik 2</b> Exam period 1, Winter semester 2019 ● Tuesday, 03/03/2020 from 08:00 to 11:00 Examinationform: written examination A600 Prüfer/-in: <a href="#">Prof. Dr. Nussbeck, Fridtjof</a>

[Cancel](#) [Review legal information](#)

7. Enter the **specific TAN number X** from your generated TAN List (→ [Step 2: Generate a TAN List](#)) and click on **OK**.



? Please enter the Security Code No. / TAN numbered 2 on your generated list  
 \* Security Code No. / TAN   
 OK Cancel

8. Now you are **admitted** for the exam. If you want to register **other exams**, please go back to the overview and do [Step 3](#) again.

You are here: [Home](#) > [My Studies](#) > [Planner Of Studies with module plan](#)

> [Planner Of Studies with module plan](#)

[Back to overview](#)

[PSY-10119: Introduction to Statistics 2](#)

Achievement will be attributed to: Statistik 2 (Nr=3010) - Modul 9: Methoden 3 (Nr=3000) - Basismodule (Nr=2000) - Vorläufige Gesamtnote Bachelor Psychologie HF PO 2012 (Nr=8940) - Gesamtnote Bachelor Psychologie HF PO 2012 (Nr=9000)

Allg. Prüfungsanmeldung:  
 The general registration period lasts from 01.01.2020 / 00:00 to 31.01.2020 / 23:59

**Status**

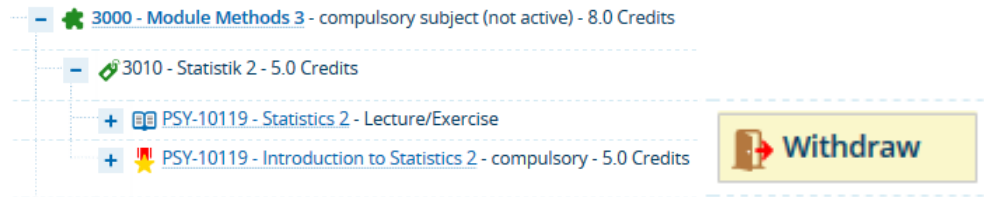
✔ admitted

**Dates & Rooms**

[Statistik 2](#)  
 Exam period 1, Winter semester 2019  
 ● Tuesday, 03/03/2020 from 08:00 to 11:00  
 Examinationform: written examination  
 A600  
 👤 Prüfer/-in: [Prof. Dr. Nussbeck, Fridtjof](#)

[Back to overview](#)

9. Only during the registration period, you can **withdraw** from the exams! Please remember, if you do not cancel the exam in the registration period, or do not take the exam, you will get a failed in your Transcript of Records.



The screenshot shows a list of courses with expandable options. The first course is '3000 - Module Methods 3 - compulsory subject (not active) - 8.0 Credits'. The second is '3010 - Statistik 2 - 5.0 Credits'. The third is '+ PSY-10119 - Statistics 2 - Lecture/Exercise'. The fourth is '+ PSY-10119 - Introduction to Statistics 2 - compulsory - 5.0 Credits'. A yellow 'Withdraw' button with a red arrow icon is positioned to the right of the fourth course entry.



### Important Note

If, despite these instructions, you are unable to register for examinations please let us know in detail (matriculation number, examination number, examination title) the latest by the end of the registration period which examinations are involved ([erasmus.psychologie@uni-konstanz.de](mailto:erasmus.psychologie@uni-konstanz.de)).

We will check this information and make a subsequent examination registration for you.  
Reports later than the specified date will not be considered.



## FAQs

- **I cannot find the exam in my planner of studies / I cannot open the structure / I do not see all modules that are offered in my study programme:**

Possibility 1: At the top of your planner of studies please change the semester to „All“ to see all modules and exams that are offered for your study programme.

Possibility 2: Please call up the event via Courses > Search for courses and then proceed as follows:

1. Open the "Linked examinations" tab.
2. Click "Show all linked examinations".
3. Click the magnifying glass behind the examination.
4. The detailed view of the examination opens in which you should find the registration button.

- **I cannot find the register button:**

Do you want to register for a lecture (book symbol) or an exam (yellow star)?

Many lectures do not need to be registered for to be allowed to attend. For these lectures there is also no registration button available.

You must register for an *exam* (yellow star), if you want to get a grade or credits for a lecture you attend.

- **How do I know which courses and exams I am registered for?**

Existing registrations for courses and examination can be viewed in ZEuS under "My studies" → "My Registrations".

- **I cannot generate my TAN list / My initial TANs do not work / The initial TANs are missing in the document:**

After you first download the document with the initial TANs, you have 20 minutes to generate your TAN list. After this time the initial TANs will become invalid and will not show up in the document anymore. Please contact [zeus-support@uni-konstanz.de](mailto:zeus-support@uni-konstanz.de) immediately.

- **My TANs are not working / My TAN list is blocked:**

Please note that when registering for an exam, ZEuS asks for a specific TAN. That means you cannot choose a random TAN from the list to register. If, for example, the system asks for TAN number 34, you have to put in the TAN with the serial number 34. After three failed attempts your TAN list gets blocked and you will have to get a new one. To do so, please contact [zeus-support@uni-konstanz.de](mailto:zeus-support@uni-konstanz.de) immediately.

## VII. CHECK YOUR REGISTERED PSYCHOLOGY COURSES IN ZEUS



Check the videos and descriptions on [ZEuS Wiki!](#)

### Step 1: Log in to ZEuS

<https://zeus.uni-konstanz.de> | *firstname.lastname* | password of your university account

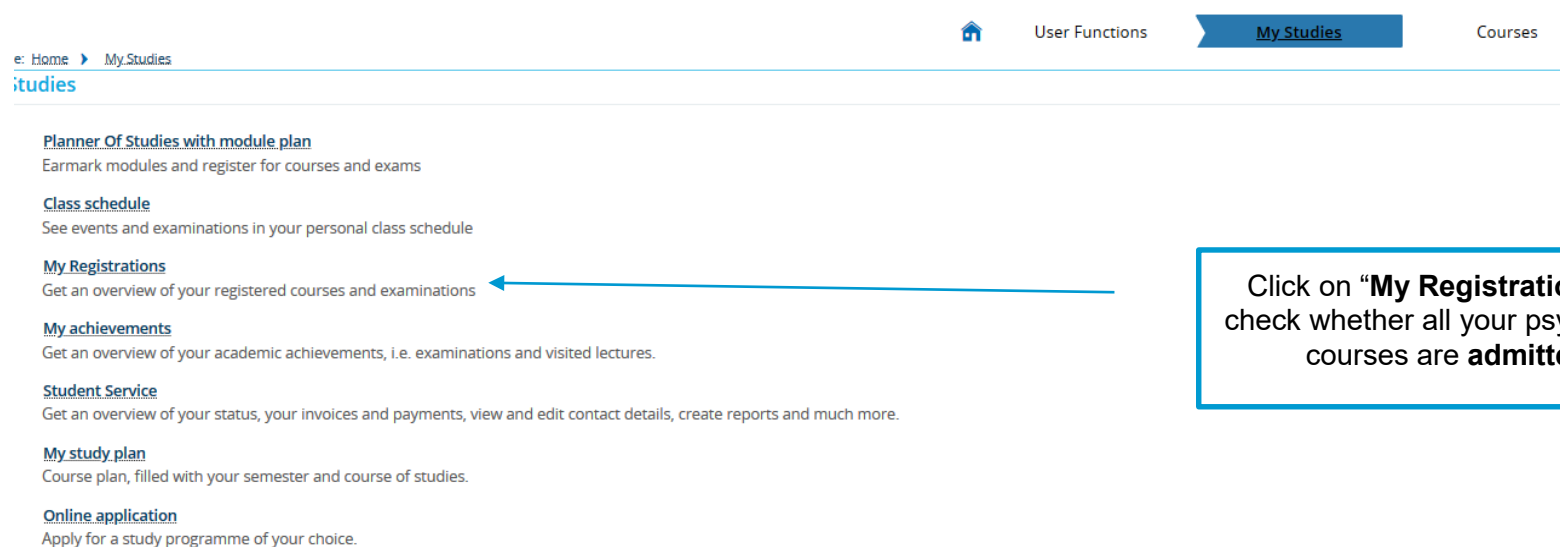
### Step 2: Click on My Studies

### Step 3: Click on My Registrations

Check whether all your psychology courses are admitted.

If a seminar is missing or you want to withdraw from a seminar during the first two weeks of the semester, please write an email to [studienberatung.psychologie@uni-konstanz.de](mailto:studienberatung.psychologie@uni-konstanz.de). Please provide them with the following information: your first name, your last name, your student ID number, the seminar title and the reason of your writing: e.g. “I want to withdraw from a seminar” or “a seminar is missing”.

Please note, you can cancel your admission from exams only during the registration period.



e: Home ▶ My Studies

Home User Functions **My Studies** Courses

**My Studies**

- [Planner Of Studies with module plan](#)  
Earmark modules and register for courses and exams
- [Class schedule](#)  
See events and examinations in your personal class schedule
- [My Registrations](#)  
Get an overview of your registered courses and examinations
- [My achievements](#)  
Get an overview of your academic achievements, i.e. examinations and visited lectures.
- [Student Service](#)  
Get an overview of your status, your invoices and payments, view and edit contact details, create reports and much more.
- [My study plan](#)  
Course plan, filled with your semester and course of studies.
- [Online application](#)  
Apply for a study programme of your choice.

Click on **“My Registrations”** to check whether all your psychology courses are **admitted**

## VIII. CHECK YOUR GRADES IN ZEUS



Check the videos and descriptions on [ZEuS Wiki!](#)

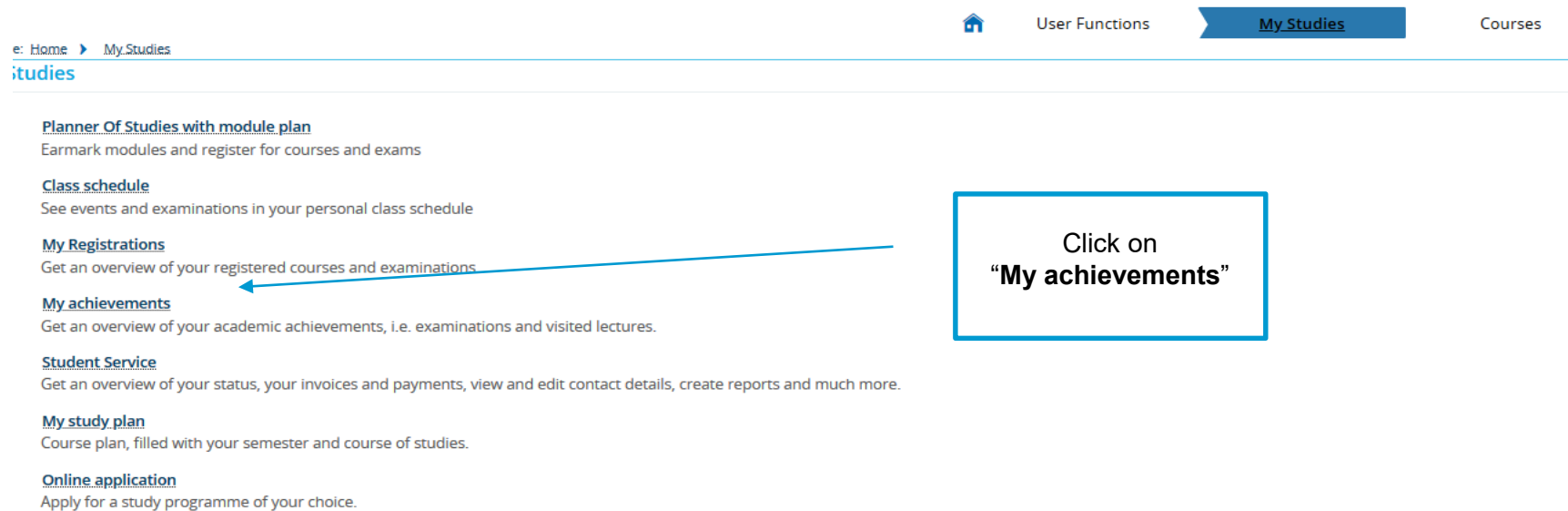
### Step 1: Log in to ZEuS

<https://zeus.uni-konstanz.de/> *firstname.lastname* | password of your university account

### Step 2: Click on My Studies

### Step 3: Click on My Achievements

Click [Expand All](#) to see all your grades.



e: [Home](#) > [My Studies](#)

[My Studies](#)

[Planner Of Studies with module plan](#)  
Earmark modules and register for courses and exams

[Class schedule](#)  
See events and examinations in your personal class schedule

[My Registrations](#)  
Get an overview of your registered courses and examinations

[My achievements](#)  
Get an overview of your academic achievements, i.e. examinations and visited lectures.

[Student Service](#)  
Get an overview of your status, your invoices and payments, view and edit contact details, create reports and much more.

[My study plan](#)  
Course plan, filled with your semester and course of studies.

[Online application](#)  
Apply for a study programme of your choice.

Click on  
"My achievements"



Lecturers have time to grade your examinations, assignments, etc until the 30<sup>th</sup> of September (summer semester) respectively the 31<sup>st</sup> of March (winter semester). **If you need your grades recorded in ZEuS prior to the stated dates, please inform your lecturers already at the beginning of the semester.** The lecturers need to submit the grade at the respective departmental examination office.

My achievements

Achievement Data


Expand all Collapse all

Title	Number	Attempt	Cancelation	Grade	Bonus	Malus	Status
- Bachelor's degree Psychology major PO 2012							
• Orientation Test Bachelor's degree Psychology major PO 2012	500	1			5.0	0.0BE	
- Overall Grade Bachelor's degree Psychology major PO 2012							
- Vorläufige Gesamtnote Bachelor Psychologie HF PO 2012	8940	1			54.0	0.0PV	
- Basismodule	2000	1			52.0	PV	
- Module Introduction to Applied Psychology	2100	1			5.0	BE	
- Überblick über psychologische Anwendungsfächer	2110	1			2.0	BE	
• What is Applied Psychology?	PSY-10011	1	No		2.0	0.0BE	
- Schlüsselqualifikationen	2120	1			3.0	BE	
• Biodanza. Einführung in ein tanztherapeutisches Erfahrungsfeld	KEY-15080	1	No		3.0	0.0BE	
- Module Biological Psychology	2210	1			9.0	BE	
• Lecture Biopsychology	PSY-10020	1	No		6.0	0.0BE	
• Advanced subject-specific Training in Biopsychology	PSY-10031	1	No		3.0	0.0BE	
- Module Developmental Psychology	2310	1			8.0	PV	
• Developmental Psychology 1+2	PSY-10035	1	No		8.0	0.0BE	
- Module Social Psychology	2410	1			11.0	BE	
• Social Psychology 1+2	PSY-10045	1	No		8.0	0.0BE	
• Seminar on social psychology: fundamentals of decision	PSY-14240	1	No		3.0	0.0BE	
- Module Methods 1	2800	1			8.0	BE	
- Methodenlehre 1	2810	1			5.0	BE	
• Methodology 1	PSY-10090	1	No		5.0	0.0BE	
- Experimentalpraktikum 1	2830	1			3.0	BE	
• Practical Training in Empirical Research 1	PSY-10100	1	No		3.0	0.0BE	

## IX. TRANSCRIPT OF RECORDS

The Transcript of Records is a document which lists all courses you have completed during your exchange studies at the University of Konstanz. The document is officially signed and sealed. It is **not** issued automatically. You have to request it after your exchange studies at the University of Konstanz are **completed**.

When all your grades are visible on ZEuS, write an email to [international.transcripts@uni-konstanz.de](mailto:international.transcripts@uni-konstanz.de) and ask for your official transcript of records. Please include the email address, postal address and full name of your exchange coordinator of your home university in your email (to whom the original hardcopy of the transcript of records should be sent)!


 For more information on how to request your transcript of records see [this document](#).

Generally, you would not have all your assessment results at hand by the time of your departure from Konstanz. If you urgently need the transcript, you may ask the instructor if he/she could possibly have your assessment corrected and the results entered into the ZEuS system with priority. Your instructor has to send the written confirmation of grades and credits directly via email to the respective departmental examination office.

» are here: [Home](#) ▶ [My Studies](#) ▶ [My achievements](#)

### My achievements


**Achievement Data**


 No records found.


**Study history**


<input checked="" type="checkbox"/>	Degree/Subjects
<input checked="" type="checkbox"/>	Exchange Studies
<input checked="" type="checkbox"/>	Wintersemester 2019/20
<input checked="" type="checkbox"/>	Erasmus Psychologie H (unbekannt)


**Reports**

 Print the grades for all performance assessments you have already completed here.  
An official transcript of records is available from your departmental Examination Office.

 [60002 Notenspiegel - positive Versuche \[PDF\]](#)

 [60003 Notenspiegel - alle Versuche \[PDF\]](#)

 [60004 Notenspiegel Englisch - positive Versuche \[PDF\]](#)

 [60005 Notenspiegel Englisch - alle Versuche \[PDF\]](#)

## X. EXTENDING YOUR STUDY PERIOD

For **Erasmus+ ICM** students, the period of nomination (1 or 2 semesters) applies. **No** extension beyond this period is possible.

Exchange students from partnerships **outside the Erasmus+ ICM programme** and **free movers** can, after consultation with their home university and the relevant coordinators and the International Office in Konstanz, extend their stay by 1 semester if there is sufficient academic justification.

Important:

There is no guarantee to live in a **Seezeit** student accommodation when extending your exchange. The International Office will draw lots with its remaining Seezeit rooms by the middle of December/May and inform all applicants by email. Thus, students who do not get a Seezeit accommodation have to find a place to stay on the private accommodation market without the assistance of the International Office.

To extend your study several documents need to be filled out and handed in by a specific deadline.

More Information and the required documents is available on the website of the International Office.

## **XI. IMPORTANT CONTACTS AND LINKS**

### **Whom to ask if you need help/support with:**

- **uni e-mail and password**
  - [support@uni-konstanz.de](mailto:support@uni-konstanz.de)
- **ZEuS - TAN, TAN list, technical difficulties, etc**
  - [ZEuS Wiki](#)
  - [zeus-support@uni-konstanz.de](mailto:zeus-support@uni-konstanz.de)
- **ILIAS**
  - [ilias-support@uni-konstanz.de](mailto:ilias-support@uni-konstanz.de)
- **finding suitable courses in a different department**
  - [Erasmus+ departmental coordinators](#)
  - [Departmental Student Advisory Service and Examination Offices](#)
- **Language Institute (SLI) – course info, registration, exams etc.**
  - [karolin.wurster@uni-konstanz.de](mailto:karolin.wurster@uni-konstanz.de)
- **Transferrable Skills (SQ) – course info, registration, exams, etc.**
  - [sq@uni-konstanz.de](mailto:sq@uni-konstanz.de)
- **International Office Courses – info, registrations, exams etc. and Transcript of Records**
  - [international.transcripts@uni-konstanz.de](mailto:international.transcripts@uni-konstanz.de)
- **Writing Tutoring Service – advice and feedback on your current writing project**
  - [schreibberatung@uni-konstanz.de](mailto:schreibberatung@uni-konstanz.de)

### **Department of Psychology**

- [erasmus.psychologie@uni-konstanz.de](mailto:erasmus.psychologie@uni-konstanz.de)
- <https://www.psychologie.uni-konstanz.de/en/study/international/incomings/>



## **We are looking forward to welcoming you in Konstanz!**

Serpil Hummel

Erasmus+ Coordinator  
Department of Psychology  
University of Konstanz  
P.O. Box: 34  
78457 Konstanz, Germany

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[psychologie.uni-konstanz.de](http://psychologie.uni-konstanz.de)