

Department of Psychology
Internship Coordination

Universitätsstraße 10, PF 34
D-78464 Konstanz
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Internship
Acknowledgment Form and
Guidelines

Dear student,

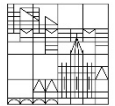
the attached “Internship Acknowledgement Form” is a required document for the allocation of 30 ECTS following the completion of your six-month (26 weeks) mandatory internship (or 2 x 13 weeks internships). In this regard, the following points must be considered:

- The “Acknowledgement Form” can only be turned in once the corresponding “online internship questionnaire(s)” has/have first been submitted through the [online internship database](#).
- With multiple internships, all corresponding “Internship Acknowledgement Forms” should be turned in simultaneously.
- Only the original versions of the “Internship Acknowledgment Form(s)” that include signature and stamp of the employer will be accepted. Copies or faxes cannot be accepted.

We thank you and wish you a good time.

Best Regards,

Your Internship Coordination Team



Internship Acknowledgment Form

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Details of the institution

Name: _____

Address: _____

Titel / Name of internship supervisor: _____

Phone: _____ Email: _____

Website: _____

Details of the student

Name: _____

Student ID: _____ Email: _____

The internship lasted from (dd.mm.yyyy) _____ until (dd.mm.yyyy) _____ .

Semester: summer semester winter semester

Full-time job: weekly hours of work:

Part-time job: weekly hours of work
Note: StPA notice must be submitted.

The trainee was provided with professional guidance and supervision for at least 2 hours per week by the qualified Psychologist in charge in the institution providing the traineeship.

Yes

No

Note: StPA notice must be submitted.

The main duties and activities included (if necessary use an extra sheet with stamp and signature):

Place, Date

Place, Date

Name in capital letters

Signature of Student

Stamp and Signature of Employer