



Doctoral students who have been accepted to a doctoral programme or doctoral studies are required to enrol. Others who are currently writing a doctoral thesis and have been accepted as a doctoral candidate may apply for enrolment.

As of: May 2017

Please submit the completed application form and a copy of your department's letter of acceptance as a doctoral candidate and a copy of your supervision agreement to both the Central Examination Office (Ms Lehmann) and to the Division of Student Affairs, Application and Admission, Statistics (Mr Rademacher).

To the
Head of Department

please select

▶ please name your department

78457 Konstanz GERMANY

Application received on:

▶ to be completed by the department

Application for acceptance as a doctoral candidate

I hereby apply

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▶ Name ▶ First name ▶ Title

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▶ Post code, City ▶ Street, Number

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▶ Phone ▶ Email ▶ Date of birth

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▶ 1st nationality ▶ 2nd nationality

female male prefer not to say

▶ Gender

for acceptance as a doctoral candidate.

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▶ Date ▶ Applicant's signature

The following documents are enclosed:

1. Certified copy of the degree certificate documenting successful completion of
 - a. a master's programme at a German university or
 - b. a study programme at a university, a Pädagogische Hochschule (teacher training college) or art academy with a standard period of study of at least four years or
 - c. a graduate study programme at a university, Pädagogische Hochschule (teacher training college) or any other institution of higher education that has the right to award doctoral degrees
 - d. copy of your higher education entrance qualification (HZB)
 - e. curriculum vitae outlining personal and professional background and development
 - f. a copy of the doctoral supervision agreement, signed by the candidate and the academic supervisor(s)

▼ 2. prospective doctoral students in the Department of Law only

2. A seminar paper graded "voll befriedigend" (fully satisfactory) by a professor
3. Proposed topic of the doctoral thesis and choice of primary academic supervisor (see overleaf)
4. Curriculum vitae outlining personal and professional background and development
5. Declaration on past or ongoing applications for doctoral studies, and, if a doctoral degree has been awarded before, a certified copy of the degree certificate (see overleaf)
6. Declaration of whether and to what extent, as part of a past degree examination, the candidate has submitted a written paper or parts of a written paper on a topic identical to the proposed topic of the doctoral thesis or a variation thereof (see overleaf)

▼ 7. international applicants who apply for doctoral studies in the Department of Law only

7. Proof that the candidate meets the university's language requirements, if the candidate's first language is not German and he/she did not graduate from a German secondary school

▼ 8. candidates applying for doctoral studies in the Departments of Chemistry or Biology only

8. Proof of acceptance to a graduate research school (Department of Chemistry) or a graduate programme (Department of Biology)

▼ 9. candidates applying for doctoral studies in the Department of Politics and Public Administration only

9. Special regulations are in place for bachelor students seeking to pursue doctoral studies – so-called "Fast Track" – (please refer to the requirements set out in the discipline-specific doctoral regulations); link to the Doctoral Regulations:
<https://www.uni-konstanz.de/en/study/while-you-study/examinations/examination-regulations/doctoral-studies/>

▼ 10. highly qualified graduates with a bachelor's degree in Chemistry, Life Science, Molecular Materials Science or the Biological Sciences from the University of Konstanz or a comparable study programme completed at another university only who seek to pursue doctoral studies (so-called 'Fast Track'): please also refer to the requirements set out in the discipline-specific doctoral regulations. Link:
<https://www.uni-konstanz.de/en/study/while-you-study/examinations/examination-regulations/doctoral-studies/>

10. Certified copy of the degree certificate documenting successful completion of
 - a. degree certificate or a comparable study programme completed at another university,
 - b. proof of enrolment in a master's programme in chemistry, life science, molecular materials science or the biological sciences at the University of Konstanz (enrolment certificate),
 - c. proof of coursework and academic performance assessments completed as part of the current master's programme

▼ 11 a. candidates applying for doctoral studies in the Faculty of Humanities only (Philosophy, History, Sociology, Sports Science, Educational Sciences and Empirical Education Research as well as Literature and Linguistics)

11. a. A research proposal outlining your research project (5-10 pages)
- b. Choice of secondary academic supervisor You and your primary supervisor must agree on your choice.
- c. Special regulations are in place for bachelor students seeking to pursue doctoral studies – the so-called "Fast Track" – (please refer to the requirements set out in the discipline-specific doctoral regulations); link to the Doctoral Regulations:
<https://www.uni-konstanz.de/en/study/while-you-study/examinations/examination-regulations/doctoral-studies/>

I would like to apply for admission to the doctoral study programme (explanation: as of 01.10.2008, it is no longer possible to earn a doctoral degree in the Faculty of Humanities at the University of Konstanz without being enrolled in a doctoral study programme). This means that, according to para. 2 of the discipline-specific doctoral regulations for the humanities, only candidates who have applied for admission to a doctoral study programme can be accepted as doctoral candidates. Exemptions from mandatory enrolment in a doctoral study programme may be granted on the grounds of extraordinary circumstances that are likely to otherwise severely impede the candidate's ability to successfully complete a doctorate. You must submit adequate proof of your inability to take part in a doctoral study programme (proof of employment etc.) and provide detailed reasons (on a separate sheet), both of which you must hand in with your application form; exemptions are granted by the Doctoral Committee. Successful candidates who have been accepted to a doctoral study programme in the humanities are required to enrol a doctoral student.

▷ Type of doctoral studies (▼ please select) **(to be completed by the department/professorship)**

Doctoral studies at a university with the right to award doctoral degrees

- University of Konstanz
 - University of Tübingen (Department of Economics)
 - Any other partnership agreement with a university that has the right to award doctoral degrees (▼ please name)
-

Doctoral studies at a university with the right to award doctoral degrees in cooperation with a university abroad

- Cotutelle process
 - Simon Fraser University Vancouver (Department of Economics)
 - University of St. Gallen (Department of Economics)
 - Aix-Marseille-Constance-Strasbourg Doctoral Programme (Department of Economics)
 - University of Singapore (Department of Biology / Department of Chemistry)
 - Any other partnership agreement with a foreign university (▼ please name)
-

Doctoral studies at a university with the right to award doctoral degrees in cooperation with a university of applied sciences

- Doctoral studies training group InViTe in cooperation with Albstadt-Sigmaringen University of Applied Sciences
 - Hochschule Konstanz University of Applied Sciences (HTWG)
 - Any other partnership agreement with a university of applied sciences (▼ please name)
-

Doctoral studies at a university with the right to award doctoral degrees in cooperation with an external research institution

- Leibniz Institute for Economic Research at the University of Munich (ifo)
 - Centre for European Economic Research (ZEW)
 - Max Planck Institute for Ornithology (Radolfzell/Seewiesen)
 - Any other partnership agreement with an external research institution (▼ please name)
-

Doctoral studies at a university with the right to award doctoral degrees in cooperation with a business or any other institution

- Partnership agreement with a business or other institution (▼ please name)
-

▷ on section 3 of this application form („primary supervisor“):

My signature confirms that I intend to assign to Mr/Ms

▶ Name

the following dissertation topic:

▶ Topic of doctoral thesis

The topic falls under the following academic discipline:

▶ Discipline

and belongs to the area of

▶ Subject area

I declare that I am willing to supervise Mr/Ms

▶ Name

▶ Date

▶ Signature of the supervisor and official stamp

▷ on sections 5 - 6 of this application form

DECLARATION

I hereby declare that

▶ prior to this application (▼ please select)

I have not submitted

I have submitted

other applications for doctoral studies (if the latter, you must include a separate declaration specifying the date and institution, the proposed topic, the outcome of your application and, if applicable, your doctoral certificate),

▶ at the time this application is made (▼ please select)

no

another

academic institution of higher education is in receipt of an application for doctoral studies submitted by me (if the latter should be the case, you must include a separate declaration with this application),

▶ as part of my final degree examination (▼ please select)

I have not submitted

I have submitted

a written paper or parts of a written paper on a topic identical to the proposed topic of my doctoral thesis or a variation thereof.

I have no objections to my thesis being made available electronically.

I further confirm that the information I have provided is correct.

▶ Date

▶ Signature of the applicant

▷ on section 11b of this application form („secondary supervisor“):

doctoral (study) programmes in the Faculty of Humanities and the Departments of Chemistry and Biology only:

I approve the suggestion by Mr/Ms

▶ Name of the doctoral candidate

that Mr/Ms/Professor

act as secondary supervisor

▶ Name of the secondary supervisor

on this doctoral thesis.

▶ Date

▶ Signature of the primary supervisor and official stamp



The following information for the university's doctoral students statistic is to be supplied by the applicant, the departmental chair or the department.

▷ Higher education entrance qualification (HZB):

Date you first obtained your higher education entrance qualification (HZB) (DD.MM.YYYY):

Type of your first HZB:

- allgemeine Hochschulreife (aHR)
(general higher education entrance qualification)
- fachgebundene Hochschulreife (fgHR)
(subject-specific higher education entrance qualification)
- Fachhochschulreife (FHR)
(qualification for study at a university of applied sciences)
- allgemeine Hochschulreife, im Ausland erworben (aHR)
(general higher education entrance qualification earned abroad)

Place of your first HZB:

- Federal state (if awarded in Germany) and
- Landkreis (administrative district, if awarded in Germany)
- or country (if awarded abroad)

please select

▷ First enrolment (as a student):

University:

Country:

Semester

(e.g. winter semester 2016/2017):

▷ Details of the most recent degree obtained prior to commencing your doctoral studies:

University:

Country:

Degree/academic title (e.g. Master of Arts):

1. Subject:

Date awarded (DD.MM.YYYY):

Overall result:

The final examination conferring the right to register for doctoral studies

has not been taken yet

has been taken and passed

▶ matriculation number (if the degree was awarded by the University of Konstanz)

▷ Type of doctoral thesis (▼ please select)

monograph

publication-based/cumulative doctoral thesis

Fast Track: Yes

No

▷ Type of enrolment as a doctoral student (▼ please select)

first time enrolment (first application for acceptance as a doctoral candidate at a university)

new enrolment (renewed application; e.g. if you plan to change your university)
(please hand in a copy of the letter of acceptance issued by your first university)

▷ Are you employed by the University of Konstanz? (▼ please select)

Yes

No

▶ Staff number (Staff ID Card)



The following information for the university's doctoral students statistic is to be supplied by the applicant, the departmental chair or the department.

DFG-funded doctoral programmes (▼ please select)

Please tick only if you are a regular member. Associate members are NOT regular members of the relevant doctoral programme.

- GRK 667: Research training group "Soft Condensed Matter Physics of Model Systems"
- GRK 838: Research training group "Figures/Figurations of the Third"
- GRK 1042: Research training group "Explorative Analysis and Visualization of Large Information Spaces"
- GRK 1331: Research training group "Cell-based Characterisation of Disease Mechanisms in Tissue Destruction and Repair"
- GRK 1601: Research training group "The Problem of the Real in Modern Culture"
- GRK 2272: Research training group "R3 Responses to biotic and abiotic changes, Resilience and Reversibility of lake ecosystems"
- Integrated research training group within SFB 767 "Controlled Nanosystems: Interaction and Interfacing to the Macroscale"
- Integrated research training group within SFB 1214 "Anisotropic Particles as Building Blocks: Tailoring Shape, Interactions and Structures"
- Integrated research training group within TRR 161 "Quantitative Methods for Visual Computing"
- GSC 218: "Konstanz Research School Chemical Biology" (KoRS-CB)
- GSC 1019: "Graduate School of Decision Sciences"
- Ph.D. Programme "Europe in the Globalized World" within the Cluster of Excellence (EXC 16) "Cultural Foundations of Social Integration"
- Ph.D. Programme "Cultures of Time" within the Cluster of Excellence (EXC 16) "Cultural Foundations of Social Integration"

Doctoral studies programmes and graduate research schools by departments (▼ please select)

- Doctoral studies programme in Politics and Public Administration
- Doctoral studies programme in Philosophy
- Doctoral studies programme in History
- Doctoral studies programme in Sociology
- Doctoral studies programme in Literature (all subjects)
- Doctoral studies programme in Linguistics
- Doctoral studies programme in Clinical Psychology, Neuro-Psychology and Psychotherapy
- Graduate School Chemistry (GCh)
- Graduate School Biological Sciences (GBS)
- Doctoral Programme in "Quantitative Economics and Finance"

Other third-party funded doctoral programmes (▼ please select)

- International Max Planck Research School for Organismal Biology
- Marie Curie ITN "Algal Microbiome: Friends or Foes" (ALFF)
- Marie Curie ITN "Nano Scale Solid-State Spin Systems in Emerging Quantum Technologies" (Spin-NANO)
- Marie Curie ITN "Few Spin Solid-State Nano-systems" (S³NANO)
- Marie Curie ITN "Optomechanical Technologies" (OMT)
- Doctoral programme InViTe